

केनरा बैंक  Canara Bank

REQUEST FOR PROPOSAL (RFP)  
FOR

“Disposal of a total of Thirty Four ATM Machines of which Twenty Four ATMs are in Circle Office Building, Bengaluru and the remaining lying at various branches under Bengaluru Circle Office”

[This RFP is limited to Vendors Empanelled by Canara Bank for Disposal of E- Waste].

Issued By  
Canara Bank  
Technology Management Section  
Bengaluru Circle Office  
BENGALURU

Address: CANARA BANK, BENGALURU CIRCLE OFFICE  
SPENCERS TOWERS, NO 86, M G ROAD, BENGALURU - 560001

Phone No: 080- 25008800 - Ext 130 / 25310036

Email : [blrtms@canarabank.com](mailto:blrtms@canarabank.com)

Email : [blrrnap@canarabank.com](mailto:blrrnap@canarabank.com)



केनरा बैंक  Canara Bank

SL. No.	Description	Details
1	RFP NO. and Date	03/2021-22 dated 15/07/2021
2	Location Address for submission of Bids [ Address for Communication ]	The Senior Manager Canara Bank, T M section Circle Office, BENGALURU Spencers Towers, No 86, M G ROAD. PIN - 560001  Tel - 080-25008800 EXTN -130 E-mail -blrtms@canarabank.com
3	Date of Issue	15 JUL 2021
4	Last Date of Submission of Queries for pre Bid Meeting	The Pre Bid Queries on RFP may be sent through email or in writing at the address specified above, on or before 19 JUL 2021
5	Date of Pre Bid Meeting	20 JUL 2021 04:00PM
6	Last Date of Submission of Bids	22 JUL 2021 BEFORE 05:00PM
7	Date and Time of Opening Bid	23 JUL 2021 03:00PM
8	Date and Time opening of Commercial Bid	23 JUL 2021 03:00PM
9	Cost of Application Money	NIL
10	Earnest Money Deposit ( Refundable)	Rs 20,000/- Rupees Twenty Thousand Only ( Excl GST )
This Document can be downloaded from Bank's website <a href="https://www.canarabank.com/tenders.aspx">https://www.canarabank.com/tenders.aspx</a>		



A. Instructions to Bidders (ISB)

“Disposal of a total of Thirty Four ATM Machines of which Twenty Four ATMs are in Circle Office Building, Bengaluru and the remaining lying at various branches under Bengaluru Circle Office”

1. Introduction: Canara Bank, Bengaluru Circle Office intends to dispose Old / Unusable / Obsolete ATM Machines lying at various branches of Canara Bank.

For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

2. Scope of Work :

2.1. Scope includes collecting & purchasing old/unusable/obsolete ATM Machines (*identified by the Bank for disposal*) from Canara Bank branches.

3. Eligibility Criteria:

3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.

3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFP. The copy of the certificate should be submitted along with the bid.

3.3. The Empanelled vendors quoting for this RFP should agree to the condition to “remove the storage media viz., Hard disk and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Bank”.

3.4. The Empanelled vendors need to submit an undertaking that all the ATM Machines, *as proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

4. Terms & Conditions:

4.1. The bid is non-transferable.

4.2. Incomplete and unsigned price quotations are liable to be rejected.

4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated. EMD amount may be credited to our following account and UTR No may be mentioned in the Price Schedule.

**Canara Bank,**

**Account No 6924295000001, IFSC CNRB0006924**

**Name of Beneficiary - Regional Office Bengaluru Rural-2, Bengaluru**

4.4. Price Schedule (Commercial Offer) is attached with this Tender notice as Annexure-IV.

4.5. The empanelled vendors may inspect the items on or before 20 July 2021, before 04:00 PM and satisfy themselves about the items for which they are bidding for. The ATM Machines to be collected from Bengaluru Circle Office building and Various branches in Bengaluru Circle as given in annexure to this RFP. Sample ATM Machine can be inspected at our Office at No. 86 M G Road, Bengaluru.

4.6. The empanelled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.

4.7. All expenses pertaining to de-grouting if grouted, collecting, transporting for disposal (*as per govt guidelines*), is to be borne by the successful bidder.



4.8. Item shall be sold to the bidder with highest bid price.

4.9. The successful bidder has to remit the total amount incl GST quoted in the bid by way of Demand Draft favoring Canara Bank or NEFT to our account within 7 working days of intimation of being H1 Bidder lest the EMD will be forfeited without any intimation. Account details will be shared to H1 bidder.

4.10. The Successful bidder has to lift all the items from disposal site within 4-6 weeks after Issuance of Order. On failure to do so, Canara Bank, T M Section, Circle Office Bengaluru shall have the right to forfeit the entire EMD remitted and Bank may dispose the items through H2/H3 Bidders or any other bidder.

4.11. The Successful bidder to comply and ensure with the Tender Clause on degaussing of data as referred in Clause (3.3) above.

4.12. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without assigning any reason, thereby without incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.

4.13. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.

4.14. All the required documents to transport the E-Waste from Bank's location to bidder's location (complying with the Govt Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.

4.15. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.

5. Submission of Bids:

5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified (Bid details in Brief) above.

The Senior Manager  
Canara Bank  
Technology Management Section  
Circle Office, No.86, M G Road, Spencers Towers,  
Bengaluru - 560001

Contact Person/s: Mr.C H Babu Mahesh Kumar, Senior Manager / Shivarama Bhat -Officer  
Phone No 080-25008800 EXTN -130 / 25310036

6. Bid System Offer:

6.1. The response to the RFP will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:

6.1.1. Technical Criteria: Indicating their compliance to Technical Compliance and submission of valid Central / State Govt Pollution Control Board certificate along with the EMD by way of DD.

6.1.2. Commercial Bid: furnishing all relevant information as required as per Bill of Material as per Annexure-IV.





10. Opening of Bids:

- 10.1. Techno-Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.
- 10.2. The representative of the bidder can be present for the opening of the Bid. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.
- 10.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.

11. Evaluation Criteria :

- 11.1. Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.
- 11.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.
- 11.3. After completing the above process, the Bank will declare H1, H2, H3.... Bidder in order to determine the Highest evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, Canara Bank, TM Section, Circle Office Bengaluru shall have the right to dispose the items to H2/H3 bidder or any other bidder on matching the H1 (Highest) prices.



Annexure-IV

Bill of Material

Price Schedule for Hardware items to be disposed

To,

The Senior Manager  
Canara Bank  
Technology Management Section  
Bengaluru Circle Office  
Spencers Towers, No. 86, M G Road, Bengaluru - 560 001

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

Sl. No.	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST 18%	Total Cost with GST
1	AUTOMATED TELLER MACHINES ( ATMs )	34				

Note:

- The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- The bidder has to quote for each line item.
- The Unit Cost should be given in full INR (i.e. without decimal places).
- In case of discrepancy between unit price and Total price, the unit price shall prevail.
- We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

Place:

Date: \_\_\_\_\_

Seal & Signature of Authorized signatory of the Bidder



Annexure-V

Details of the Bank Locations (Branches/Offices) where the E-Waste is available for Inspection.

Sl No	Details of Canara Bank Office where the ATM Machine is available for inspection	Contact Person Details
1.	Canara Bank, Technology Management Section Bengaluru Circle Office, NO 86 M G Road Bengaluru - 560001	MR. SHIVARAMA BHAT M OFFICER - 9480423363 080-25310036

Kindly note - Successful Bidder has to lift the ATM Machines from the branches as given in annexure to this RFP. Contact Numbers of branches will be shared to H1 Bidder.

तकनीकी प्रबंधन अनुभाग  
अंचल कार्यालय  
बेंगलूरBangalore blrtms@canarabank.com

TM Section  
Circle Office

Ph : (080) 25008800 – Ext – 130 / 080-25310036



ANNEXURE TO RFP 03/2021-22 DATED 15 July 2021.

Name and location of branches from where ATM Machines to be lifted/collected.

SL No	ATM ID	BRANCH NAME	ATM TO BE COLLECTED FROM
1	A0404001	E-SYND CHAMARAJPET	CIRCLE OFFICE BENGALURU
2	A0407001	E-SYND SHADRIPURAM	CIRCLE OFFICE BENGALURU
3	A0433001	E-SYND HALASUR	CIRCLE OFFICE BENGALURU
4	A0481001	E-SYND VIDYARANYAPURAM	CIRCLE OFFICE BENGALURU
5	A0488001	E-SYND KSRTC KH ROAD	CIRCLE OFFICE BENGALURU
6	A1561001	E-SYND HAROHALLI	CIRCLE OFFICE BENGALURU
7	A1581001	E-SYND CHIKKABALLAPURA	CIRCLE OFFICE BENGALURU
8	A1706001	E-SYND CHAMARAJNAGAR	CIRCLE OFFICE BENGALURU
9	A1718001	E-SYND NIE MYSURU	CAANARA RO MYSURU
10	A1721001	E-SYND JSSPPH MYSURU	CAANARA RO MYSURU
11	A1735001	E-SYND PERIYAPATNA	CIRCLE OFFICE BENGALURU
12	A1734001	E-SYND KR NAGAR	CIRCLE OFFICE BENGALURU
13	A1713001	E-SYND BARGI	CIRCLE OFFICE BENGALURU
14	A0400008	E-SYND GANDHINAGAR	CIRCLE OFFICE BENGALURU
15	A0410001	E-SYND FRASER TOWN	CIRCLE OFFICE BENGALURU
16	A0681001	E-SYND UTTARAHALLI	CIRCLE OFFICE BENGALURU
17	A0419001	E-SYND WILSON GARDEN	CIRCLE OFFICE BENGALURU
18	A0420001	E-SYND K R PURAM	CIRCLE OFFICE BENGALURU
19	8888202	CANARA SHIVAJI NAGAR	CIRCLE OFFICE BENGALURU
20	8888213	CANARA SHIVAJI NAGAR	CIRCLE OFFICE BENGALURU
21	86128212	CANARA MOTHER DIARY	CIRCLE OFFICE BENGALURU
22	84129522	CANATA COMMAND HOSPITAL	CIRCLE OFFICE BENGALURU
23	63639705	CANARA DASARAHALLI	CANARA DASARAHALLI
24	4628296	CANARA AGARAMAMBALLI	CANARA AGARAMAMBALLI
25	31750451	CANARA MALAVALLI	CANARA MALAVALLI
26	8888394	CANARA GANGANAGAR	CIRCLE OFFICE BENGALURU
27	8880591	CANARA KRISHI BHAVAN	CIRCLE OFFICE BENGALURU
28	34729873	CANARA GUBBI	CIRCLE OFFICE BENGALURU
29	67816109	CANARA BWSSB	CANARA BWSSB
30	16140626	CANARA NANJUMALIGE	CANARA NANJUMALIGE
31	12969051	CANARA SINDAGATTA	CANARA SINDAGATTA
32	8880150	CANARA RAJAJI NAGAR 2ND BLK	CANARA RAJAJI NAGAR 2ND BLK
33	44388723	CANARA MAYAGANAHALLI	CANARA BANNUR ROAD
34	8880603	CANARA K G NAGAR	CIRCLE OFFICE BENGALURU

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अंचल कार्यालय  
बेंगलूर Bangalore blrtms@canarabank.com

TM Section  
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